

Time by File
11/8/2017 thru 11/8/2017

A17-00793 - MRR Misc Unassigned Matters Time Folder

Date	Staff	Team	Task	Hours	Description
11/8/2017	Matthew R. Rechten		Draft Document	0.75	Begin drafting ordinance to protect City seal.
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				0.75	Grand Total Hours

Time by File
11/21/2017 thru 11/21/2017

A17-00793 - MRR Misc Unassigned Matters Time Folder

Date	Staff	Team	Task	Hours	Description
11/21/2017	Matthew R. Rechten		Draft Document	3.50	Continue work on seal and flag ordinance.
				3.50	Grand Total Hours

Time by File
11/22/2017 thru 11/22/2017

A17-00793 - MRR Misc Unassigned Matters Time Folder

Date	Staff	Team	Task	Hours	Description
11/22/2017	Matthew R. Rechten		Draft Document	2.00	Finalize draft of seal ordinance.
				<hr/>	
				2.00	Grand Total Hours

Time by File
11/27/2017 thru 11/27/2017

A17-00793 - MRR Misc Unassigned Matters Time Folder

Date	Staff	Team	Task	Hours	Description
11/27/2017	Matthew R. Rechten		Review	2.00	Review comments on and revise flag and seal protection ordinance draft.
				2.00	Grand Total Hours

Time by File
3/9/2018 thru 3/9/2018

A17-00793 - MRR Misc Unassigned Matters Time Folder

Date	Staff	Team	Task	Hours	Description
3/9/2018	Matthew R. Rechten		Draft Document	0.75	Revise ordinance on flag and seal; draft summary of status of same.
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				0.75	Grand Total Hours

Time by File
3/12/2018 thru 3/12/2018

A17-00793 - MRR Misc Unassigned Matters Time Folder

Date	Staff	Team	Task	Hours	Description
3/12/2018	Matthew R. Rechten		Review	1.50	Review Federal Road Special Assessment resolution.
3/12/2018	Matthew R. Rechten		Review	0.50	Review and respond to email from Mr. Hupy regarding seal and flag ordinance.
				2.00	Subtotal
				2.00	Grand Total Hours

Time by File
3/30/2018 thru 3/30/2018

A17-00793 - MRR Misc Unassigned Matters Time Folder

Date	Staff	Team	Task	Hours	Description
3/30/2018	Matthew R. Rechten		Draft Document	0.50	Finalize draft of flag and seal ordinance.
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				0.50	Grand Total Hours

Time by File
5/23/2018 thru 5/23/2018

A17-00793 - MRR Misc Unassigned Matters Time Folder

Date	Staff	Team	Task	Hours	Description
5/23/2018	Matthew R. Rechten		Draft Document	1.75	Prepare Legistar item for Flag and Seal Ordinance
				<hr/>	Grand Total Hours

Time by File
6/8/2018 thru 6/8/2018

A17-00793 - MRR Misc Unassigned Matters Time Folder

Date	Staff	Team	Task	Hours	Description
6/8/2018	Matthew R. Rechten		Review	1.25	Review and respond to email question regarding use of City logo by vendor; respond to various other questions and issues.
				<hr/>	Grand Total Hours